



COTTONWOOD HEIGHTS CITY COUNCIL AGENDA

Notice is hereby given that the Cottonwood Heights City Council will hold a Business Meeting beginning at **7:00 p.m. on Tuesday, March 25, 2014**, at Cottonwood Heights City Council Chamber located at 1265 East Fort Union Blvd., Suite 300, Cottonwood Heights, Utah.

- 7:00 p.m.** **1.0 WELCOME/PLEDGE/ACKNOWLEDGEMENTS**
- 2.0 CITIZEN COMMENTS**
(Please note: In order to be considerate of everyone attending the meeting and to more closely follow the published agenda times, public comments will be limited to three minutes per person per item. A spokesperson who has been asked by a group to summarize their concerns will be allowed five minutes to speak. Comments which cannot be made within these limits should be submitted in writing to the Deputy City Recorder prior to noon the day before the meeting.)
- 3.0 REPORTS/PROCLAMATIONS/RECOGNITIONS**
- 3.1 Cottonwood Heights Police Department (CHPD) Honorary Colonels – Assistant Police Chief Paul Brenneman**
(Recognition of CHPD Honorary Colonels, this is an organization independent from the Police Department structured to have fund raisers to help police related issues and members/families in need within the Police Department.)
- 3.2 Standing Monthly Reports**
- a. February Police Report – Sheila Jennings**
(Review of the Police Department statistics for the month of February.)
 - b. Victim Advocate Report – April Ryce**
(The Victim Assistance Coordinator will present a quarterly report on recent activities.)
 - c. Monthly Financial Report – Finance Director Steve Fawcett**
(The finance department will provide a report of the city finances as of February 28, 2014.)
 - d. Unified Fire Report – Assistant Chief Mike Watson**
(Report by Assistant Chief Watson of medical and fire calls responded to by Cottonwood Heights' stations during the month of February as well as other informational items from the Unified Fire Authority.)
- 4.0 ACTION ITEMS**
- 4.1 Consideration of **Ordinance No. 217-A** Approving a Re-zone of Property Located at 7900 South Highland Drive from RR-1-21 to RO and Amending the Zoning Map**
(The City will consider taking action to approve a re-zone of property located at 7900 South Highland Drive from RR-1-21 to RO and Amending the Zoning Map consistent with the city's amended General Plan and recommendations from the city's Planning Commission.)
- 4.2 Consideration of **Ordinance No. 217-D** Denying a Re-zone of Property Located at 7900 South Highland Drive from RR-1-21 to RO and Amending the Zoning Map**
(The City will consider taking action to deny a re-zone of property located at 7900 South Highland Drive from RR-1-21 to RO and Amending the Zoning Map consistent with the city's amended General Plan and recommendations from the city's Planning Commission.)
- 4.3 Consideration of **Ordinance No. 218-A** Approving a General Plan Amendment on Property's Located at 2489/2495 East Creek Road**
(The city will consider taking action to approve a general plan amendment on property's located at 2489/2495 East Creek Road., Cottonwood Heights, UT, to change the General Plan designation from Rural Residential to Low Density Residential.)

- 4.4 Consideration of **Ordinance No. 218-D** Denying a General Plan Amendment on Property's Located at 2489/2495 East Creek Road
(The city will consider taking action to deny a general plan amendment on property's located at 2489/2495 East Creek Road., Cottonwood Heights, UT, to change the General Plan designation from Rural Residential to Low Density Residential.)
- 4.5 Consideration of **Resolution No. 2014-10** Consenting to Appointments to the Arts Council
(Richard Randolph and Sarah Ricketts will be appointed and Shaun Davis, Wendy Merrell, and Christi Jones will be reappointed to the Cottonwood Heights Arts Council.)
- 4.6 Consideration of **Resolution No. 2014-11** Consenting to Appointments to the Historic Committee
(John Glauser and Dean Smart will be reappointed to the Cottonwood Heights Historic Committee.)
- 4.7 Consideration of **Resolution No. 2014-12** Consenting to an Appointment to the Board of Adjustment
(Rich Robinson will be appointed and Don Antczak will be reappointed to the Board of Adjustment.)
- 4.8 Consideration of **Resolution No. 2014-13** Consenting to Appointments to the Planning Commission
(James S. Jones will be appointed to the Planning Commission.)
- 5.0 **CONSENT CALENDAR**
- 5.1 Approval of Minutes for February 25, 2014 and March 4, 2014
- 6.0 **ADJOURN BUSINESS MEETING AND RECONVENE
WORK SESSION IN ROOM 250**

PUBLIC COMMENT PROCEDURE

At each City Council Business Meeting any person wishing to comment on any item not otherwise on the agenda for public comment may address the City Council during the Public Comment period. Any person wishing to comment during the citizen comment period shall request recognition by the Mayor and upon recognition, approach the microphone and state their name and address the body. Any person wishing to comment shall limit their comments to no more than three (3) minutes, unless additional time is authorized by the Mayor. Citizen groups will be asked to appoint a spokesperson, who shall limit their comments to no more than five (5) minutes. All comments shall be directed to the Mayor and City Council. No person addressing the City Council during the comment period shall be allowed to comment more than once during that comment period. Speakers should not expect any debate or dialogue with the Mayor, City Council or City Staff during the meeting.

The Council may choose to limit the amount of time allotted to public comment on a specific issue. In such cases, special procedures for determining who will be allowed to speak and the order of such speakers will be determined by the Council.

On Monday, March 24, 2014, at 3:00 p.m. a copy of the foregoing notice was posted in conspicuous view in the front foyer of the Cottonwood Heights City Offices, Cottonwood Heights, Utah. A copy of this notice was faxed to the Salt Lake Tribune and Deseret News, newspapers of general circulation in the City by the Office of the City Recorder. The Agenda was also posted on the City's website at www.ch.utah.gov and the State Public Meeting Notice website at <http://pmn.utah.gov>

DATED THIS 24th DAY OF MARCH 2014

Kory Solorio, City Recorder

Council Members may participate in the meeting via telephonic communication. If a Council Member does participate via telephonic communication, the Councilmember will be on speakerphone. The speakerphone will be amplified so that the other Council Members and all other persons present in the Council Chambers will be able to hear all discussions.

In compliance with the Americans with Disabilities Act, individuals needing special accommodations or assistance during this meeting shall notify Kory Solorio, City Recorder, at (801) 944-7020 at least 24 hours prior to the meeting. TDD number is (801)270-2425 or call Relay Utah at #711. If you would like to submit written comments on any agenda item they should be received by the City Recorder no later than Tuesday at noon. Comments can be emailed to ksolorio@ch.utah.gov



NOTICE OF COTTONWOOD HEIGHTS CITY COUNCIL WORK SESSION AGENDA

Notice is hereby given that the Cottonwood Heights City Council will hold a Work Session at **6:00 p.m. on Tuesday, March 25, 2014**, in the Cottonwood Heights City Council Conference Room located at 1265 East Fort Union Blvd., Suite 250, Cottonwood Heights, Utah

- 6:00 p.m.**
1. **Review Business Meeting Agenda (10:00)**
 2. **Public Relations Report (10:00)**
 - a. Media Coverage
(Public Relations Specialist, Stephanie Dickey, will provide a report on media coverage of city events.)
 - b. Valley Journal
(A review of the upcoming articles for future editions.)
 3. **Proposed New City Hall Open House (40:00)**
(The Council will review the input received at the open house held March 18th)
 4. **Public Works Report (20:00)**
 - a. Public Works Activity Report
(Public Works Director, Mike Allen, and Terracare will report on current public works activities.)
 5. **Planning Department Report (40:00)**
 - a. Commerce Web Guide and Information Sheet
(Staff will show the Council the new commerce web guide (storyboard) and business interaction tool.)
 - b. Golden Hills Design Discussion
(Staff would like Council's direction on a proposed park design and usage plan.)
 - c. Business Development Update
(Staff will update the Council on the Business Development and Target Industries Plan. This discussion will also address the City's economic development budget.)
 - d. 4/2 PC Meeting Agenda
(Staff will update the Council on the upcoming 4/2 planning commission meeting agenda.)
 - e. 3/20 ARC Meeting
(Staff will update the Council on the ARC meeting held 3/20.)
 6. **Public Safety Reports (30:00)**
 - a. Unified Fire Authority
(Report from Assistant Chief Mike Watson on events of the week.)
 - b. Police Department
(Report from Assistant Chief Paul Brenneman on noteworthy events of the week.)
 7. **City Manager/Deputy City Manager Report (60:00)**
 - a. New Municipal Center
(City Manager, John Park, will discuss proposed development of the new municipal center including timelines for initiating bonding documentation, beginning process for selecting professionals and closing on purchased property.)
 - b. Election of Mayor Pro Tempore
(Scott Bracken has served as Mayor Pro Tem. Under city code that position is to be re-appointed every two years. John Park will discuss process for electing a new Mayor Pro Tem.)
 - c. Annexation Update

(City Manager, John Park, and Deputy City Manager, Linda Dunlavy, will report on annexation updates)

d. Process for Vacating City Owned Land

(Residents of Palma Way have made inquiries about boundary adjustments between their property and the city property that buffers them from the commercial areas to the north. City Manager, John Park, will discuss procedures for vacating land to accommodate such requests in general.)

8. Mayor/City Council Reports (20:00)

a. Valley Emergency Communications Center – Councilman Shelton

(Councilman Shelton will report on the recent Valley Emergency Communications meeting.)

9. Calendar of Events (10:00)

a. Councilmember Schedules for the next week/2014 Calendar

b. ULCT Spring Conference – April 9-11, 2014

c. Emergency Communications Drill – April 17 – 7:30 pm @ Brighton High School

d. 2014 Shakeout Preparedness & Response Expo – April 18 – 2:00 to 8:00 pm @ South Towne Exposition Center

10. Closed Meeting to Discuss Litigation, Property Acquisition and the Character and Professional Competence or Physical or Mental Health of an Individual

11. ADJOURN